



## Jane Systems - Jane Payroll

You only have to enter a few well chosen words into an Internet search engine and you will soon realise that there is an exhaustive choice of payroll software applications to select from. So what makes the **Jane Payroll (JP) your only choice for Dynamics GP.**

JP is the only payroll solution on the market **which integrates seamlessly with Dynamics GP** whilst offering the most reliable and flexible option for paying employees whatever your requirements may be. What's more, it is a product that can grow with you.

### General Ledger

By directly referencing the Dynamics GP General Ledger, JP can start verifying and validating your financial costing **straight away**, either allocating sections of the coding to elements of JP or verifying complete codes. Whether they are dynamically constructed, entered or imported, JP will automatically inform you of any errors or incorrect coding.

These online verification features are complemented by a suite of simple 'Distribution Analysis' reports which provide alternative views and exceptions of the financial costing so that you can make **informed projections**. They also provide '**peace of mind**' that all is as it should be. The JP period end process will automatically construct a financial journal in the GP General Ledger, by which time you will already be assured of its **accuracy and completeness**.

### Personal Data Keeper

In order to optimise the data which is already available in an electronic format, we have provided a **wizard** which extracts data from the Dynamics GP Personal Data Keeper. This facility enables you to enter and submit Project Accounting timesheets and expense reports, **regardless of whether you're connected to a corporate network**.

Employees can view the status of timesheets and expense reports, view historical data, and print reports. Manager approval of timesheets and expense reports can also be implemented. All you have to do is identify the elements which require authorisation and they will **automatically transfer** to an authorisation screen for manager approval. JP then ensures the appropriate payments are created and paid.

### Personnel Module

If you have already implemented the GP Personnel module then you don't want to duplicate common information in order to satisfy the requirements of a payroll module. JP uses the **GP personnel records and complements these details** with the information necessary to complete the payroll process. And if you are **recording absences** then JP can review these details to prepare **Statutory Sickness Payments**, all you need to do is review our suggestions, modify (if required) and accept.

### Multi Company

Like GP, JP is also multi-company and to make life easier we **acknowledge any available companies** from within GP when they are being created within JP.

This allows complete and coherent **integration at all levels** without the need for manual intervention and mapping – so a wholly integrated solution.

### Pay Elements

If you have implemented the GP Pay Elements for use within GP, even if it is not for payroll purposes, then JP can identify them and **ensure continuity** with your UK payroll by simply complementing these definitions with the statutory requirements. This ensures continuity of your payroll system, even if payments are project based for example. This is because JP is constructed to take definitions and record additional features of the payroll code to ensure payment is progressed accordingly



### Look & Feel

When a module such as the General Ledger is accessed from the same 'desktop' it allows users to **control their financial responsibilities from one solution**. It also allows you to devolve elements of application functionality to the users who benefit from it. For example, if a manager needs to view certain aspects of the General Ledger, then the system can be enabled to allow viewing access to these specific areas whilst others which are non-relevant to a specific person or role remain secure.

As an alternative to presenting JP from the GP desktop (V9 or V10) you can also deploy any of the modules from within our own HR desktop with its own rigorously secure environment, isolated from any other application elements whilst still retaining the integration issues described above.

### Business Portal

Because JP utilises Sharepoint to deliver optional components of functionality via Internet Explorer, the **breadth of accessibility** to Payroll information can be **dramatically extended**. This can be used to provide "**Self Service**" facilities so that employees can view their payslips on-line, both for the current pay period and for any historical period. Alternatively other compatible software such as Infopath may be used to allow employees, or their representatives, to enter time sheets and expense claims and also allow other users to Authorise or Reject these items accordingly before being delivered to the 'Authorisation Centre' of the payroll module. As an additional benefit, JP can interrogate the Personal Data Keeper for payroll information through both the Microsoft and the Jane Sharepoint access.

### Additional Modules

Additional modules are also available such as '**Occupational Sickness & Maternity**' to enable organisation benefits to be modelled into the payroll process. Or you may require a more '**specialist**' facility such as the electronic submission of Teachers Pensions details or a more extensive "Part Time Management" module which defines daily, weekly or monthly terms or contracts, allowing indefinite schedules per employee, and then manages the claims and authorisation process surrounding these definitions. This is typically used to control issues such as part-time session lecturers in further and higher education, or part-time volunteers in the charitable sector.

### BACS

JP contains a **flexible BACS** interface as we anticipate that you may have already implemented a solution for this in order to pay your suppliers. If we don't already have a definition of the format required then you simply create a new one, accommodating the format determined by your BACS module.

### Payslips

Unlike other software solutions, we don't limit you to a small repertoire of similar payslips. We have an extensive catalogue for you to choose from and if you want to make any changes, small or large, then you can implement these immediately yourself.

### Reporting

All pre-defined reports, and there is a selection to choose from, are provided in Crystal. If your preferences on the selection and sorting criteria are different, or if the presentation format or totalling is not as you desire **then you can modify the standard reports yourself** for your own purposes.

Additionally the "Smart List Builder" can be used to look at the Payroll module tables. This will enable users to define calculated fields, adjust display formats, add restrictions and exploit all the features of this **intuitive payroll tool**.



### **Importing**

Users will often have information available in an electronic format whether it is a simple spreadsheet or an extract of data from a specialist system such as Time & Attendance. JP allows the definition of the positioning of the critical elements and **imports these details easily** whilst still observing the business and statutory rules of the payroll module. And with products such as Infopath available to allow you to design electronic capture forms effortlessly, you have the optimum solution for this provision within JP. Our dynamic interface acknowledges these documents and ensures the information on them is brought into JP simply and seamlessly.

### **Migration**

Changing computer systems can be arduous at the best of times and payroll modules are no different, in fact they can be worse. JP contains a **specialised migration tool** which is not only flexible enough to select data from systems it has not encountered before but it has **specialised facilities** for systems that we have already encountered too. So the transfer of data from systems such as EARNIE is literally at the press of a button.

### **Technical Infrastructure**

If Dynamics GP is already implemented then you will have all that is required. **JP can be used on any supported Windows platform and uses SQL Server as its data store.** This facilitates the potential use of information by other widely-familiar tools, such as Reporting Services and the all encompassing Microsoft Office System. This allows people across your organisation to use skills they already have with new applications.

**For further information, contact Jane Systems on 01792 522244.**