



Jane Systems HESA Module - **Statistical collection for Higher Education**

Jane Systems HESA module provides a fast and efficient solution to the annual staff returns and statistical collections required by the higher education sector.

Our HESA module is a stand alone facility which, through the use of web services or SQL connectivity, functions seamlessly within your existing HR/Personnel software system.

The software cleverly matches data already available in your existing HR/Personnel application through standard analysis codes, leaving the user to deal with the exceptions only. The screens used to process the exceptions have also been designed to make entry as effortless as possible, which massively reduces the administrative activities required to complete the data returns.

Key Features of the Jane Systems HESA module:

Data Capture

Browser based capture forms enable individuals or departmental administrators to contribute to the data collection themselves. Data is captured and groomed through our portal components, which means users are able to access data more quickly and easily.

The Jane Systems PDF adapter creates a PDF version of an individual's personal and/or contract details. Through the use of our workflow component, the PDF file is emailed to the individual for review and can then be returned with any relevant modifications. In other words, the individual can modify the PDF him or herself. The amended PDF is emailed back to the person responsible for coordinating the HESA return. The software is examined for changes which are submitted to the main HR database, allowing for optional authorisation of changes before final updates are made.

Flooding templates

User configured flooding templates allow matching rules to be constructed between your existing personnel configuration and the statistical analysis headings. So by utilising existing HR systems they can build in translation rules to optimise the data they already hold that is relevant to the HESA return but may not always be in the right format. For example, if data reference number 1 denotes a male and number 2 denotes a female, then simple rules are constructed and applied to match up this data within the returns. This simple example can be extended to any element of the HR application by translating existing information and not re-entering it.

System defaults

Integral system defaults are particularly valuable for a specialised institution such as a music college. Certain values may be consistently the same for the majority of employees. Defaults can be defined to record these to quickly, reducing the amount of data input required.



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Data Import facilities

The Jane Systems HESA module incorporates data import facilities that enable externally held data to be maximised efficiently and effectively. Third party source data of particular value when installing the Jane solution as returns from previous years can be imported as a starting point for the data collection.

Validation Facilities

When completed, the data is checked and verified before the appropriate submission format is created and the statistical return dispatched. Before submission we verify the data using both the built-in validation routines but also the HESA's own validation software so any errors are presented in a manageable screen. By simply clicking on the error, users are presented with the full details of the inaccuracy on the screen, allowing quick and easy identification of any mistakes in the return. This function eliminates any laborious searches for relevant employees' details as well as the location of mistakes on the screen. Each error is resolved by one click which is identified through the HESA validation software working seamlessly with the Jane systems software.

Coding Manuals

Flexible facilities enable coding manuals to be updated electronically and quickly, making the production of statistical returns as simple as possible. All coding manual entries can be dynamically loaded from the source files provided by the HESA website or alternatively, you can make the relevant changes yourself manually through the Jane Systems application.

For further information, contact Jane Systems on 01792 522244.